

**Selectboard Meeting
January 7, 2010 at 7:00 p.m.
Jericho Town Hall, 67 Vermont Route 15**

Members present: Catherine McMains (Chair), Bob Penniman, Tim Nulty

Others present: Todd Odit (Town Administrator), Amy Richardson (Secretary), Mary Bassett, Holly Hall, Bert Lindholm, Seth Jensen

Meeting called to order by Ms. McMains at 7:05 p.m.

1. Public comment and approval of 12/17/09 and 12/19/09 minutes.

There were no public comments. On a motion by Mr. Penniman, seconded by Mr. Nulty, the Selectboard unanimously approved the minutes from December 17, 2009. On a motion by Mr. Penniman, seconded by Ms. McMains, the Selectboard unanimously approved the minutes from December 19, 2009.

2. Mary Bassett – Jericho Underhill Library Budget Discussion.

Mary Bassett distributed a copy of the library budget. She noted there was some increase in salary because they will be adding 4.5 hours of additional time to one of the members of staff due to the popularity of programs. Ms. Bassett stated that the amount of children coming into the library with their parents is remarkable. She also stated that they have a lot of volunteers, which is very exciting.

Ms. Bassett said they didn't add anything to the collection line, as they are running out of space. She said this has been discussed in recent years and may need action in the year to come. Ms. Bassett said the library is formalizing its five year plan and an expansion will likely to be included. She stated that they are a municipal library which means they have to go through all the steps the Town would to do anything and have some restrictions that other libraries do not have.

The Selectboard discussed the differences between the library as a municipal corporation and other municipal corporations that cause some of the restrictions Ms. Bassett mentioned and the reason that the library has restrictions other municipal corporations do not is that they are funded by taxpayer money.

Ms. McMains asked if money raised in fundraisers exceeds the fundraising expense in the budget. Ms. Bassett stated that people in the community are very generous and they usually raise \$6-7,000 in the appeal that is mailed in March or April. She stated the second major fundraiser is the sale at the Red Barn during the Harvest Market which usually raises \$2,000 and recently they have held a series of silent auctions which are raising additional funds.

Holly Hall stated that they look for the least expensive fundraising options. Ms. Bassett said they make every effort not to wear out their volunteers doing elaborate fundraisers and will focus this year on the appeal letter, book sales, and auctions.

Ms. Bassett noted that they have had to make quite a few repairs to building that were unexpected given the age of the building. She provided details on the repairs with the budget. The Selectboard thanked Ms. Bassett and Ms. Hall for coming in to discuss the library. Ms. McMains stated that the library is a strong community asset. Ms. Bassett stated that they have between 40-50 volunteers doing different things and she feels it is a good; community asset.

3. Bert Lindholm – Jericho Center Cemetery.

Bert Lindholm brought in a plaque from the State of Vermont recognizing the Jericho Cemetery Association as non-profit in operation for over 100 years. He also had received letters from Senator Bernie Sanders and from Representative Peter Welch. Mr. Lindholm stated that the cemetery association has no place to display these items and would like to loan them to the Town to display in the hall for a period of time. He asked that the Town return the items to the cemetery association after displaying. The Selectboard stated they are willing to display the items for as long as cemetery willing to loan them. The Selectboard asked Mr. Odit to find a location to display the items, possibly near the Town Clerk's office to be most visible.

Mr. Lindholm distributed a plot plan of the cemetery for the Selectboard to review. He thanked the Road Crew for all of their help with the work on the road and stated the road is 2/3rd of the way there. Mr. Lindholm requested that the Selectboard allow him to get together with some other towns to hold grave digging and back-hoe practice. He stated that another town had done something similar and found it to be successful. Mr. Lindholm said that there is a lot of rock on this parcel and the concern as they sell plots is what they may encounter when they have to dig. He said this would allow them to dig the area and move any large rocks out. The Selectboard asked Mr. Lindholm to work on it and come back with a plan.

Mr. Lindholm stated he is doing his best to get volunteer labor and equipment whenever possible, so that they are not spending tax dollars unnecessarily. He stated he had sent in the budget previously and they cut \$500 off last year's request due to the use of volunteer help and equipment. The Selectboard stated that it has been carried through to the Town budget.

Mr. Penniman stated that the ongoing dilemma will be the road interface on Browns Trace Road and it is not going to be easy to solve, it is a road grade issue. Mr. Lindholm stated that he got a bid of \$4,500 to pave the road a few years ago, but it won't solve the problem. He said that each spring they work on it some. Mr. Lindholm stated they also have a problem each November as to when to close the gate. He said that people visit in the winter, but they need to stop people from driving in during the winter. The Selectboard thanked Mr. Lindholm for his time.

4. Seth Jensen – Riverside Area Market Study Funding Request.

Seth Jensen stated that materials were provided regarding the market study. Mr. Penniman asked if this is to be added to the current grant in process and Mr. Jensen stated it was. Ms. McMains asked if this was for this budget year and if the money was available. Mr. Odit stated that it is for this year and the money is there, in the Selectboard discretionary fund. Mr. Nulty asked the purpose of the study. Mr. Jensen stated that there will be two public forums held on February 8th and 18th to bring the community up to speed on the work in the Riverside and Underhill Flats area. The Selectboard discussed with Mr. Jensen how this study will help move the process forward to get something done in the future and help to find out what the public sees.

On a motion by Mr. Nulty, seconded by Mr. Penniman, the Selectboard unanimously approved to adopt the recommendation regarding the Riverside Area Market Study Funding Request made by Seth Jensen in a memo dated January 4, 2010.

5. Seth Jensen – Regional Planning Commission Energy Grant Application.

Seth Jensen presented an application to the Regional Planning Commission for an Energy Grant to do some retro-fits to the Jericho Town Library. He stated that it is a joint application between Jericho, Richmond, and Huntington because it has to have a regional impact. He said that other towns were having the same issues and by worked together it should be competitive and provide economies of scale with contractors. Mr. Penniman stated that the schools were originally involved, but decided to apply separately.

Ms. McMains asked how having multiple grant applications in process with the same library might hurt or hinder the process; or have a negative impact on other grant applications outstanding. Mr. Penniman stated that it should not if they are kept in line. He stated that these are separate pots of money and are complimentary.

On a motion by Mr. Penniman, seconded by Mr. Nulty, the Selectboard unanimously approved to adopt the recommendation regarding the Chittenden County Regional Planning Commission Energy Grant Application made by Seth Jensen in a memo dated January 4, 2010.

6. Review draft Town Meeting Warning.

Mr. Odit provided a draft Town Meeting Warning. He stated that he would work with the Town Clerk to revise the Article 5 request to a specific amount for the increase for records and preservation fund. Ms. McMains asked if there were any community petitions. Mr. Penniman stated that the criteria for those had been set previously and none have been heard yet. Mr. Odit stated the final warning is due on the 30th and the report has to be in voter's hands at least ten days prior to the meeting.

7. Appointment of E-911 Coordinator.

Mr. Odit stated that the Selectboard has to make the appointment and then he notifies the State. On a motion by Mr. Nulty, seconded by Mr. Penniman, the Selectboard unanimously appointed Cheryl Thomas as E-911 Coordinator with associated pay.

8. Adoption of Personnel Policy Amendments.

Mr. Odit stated that this is a start and that other issues will be addressed in future revisions. On a motion by Mr. Penniman, seconded by Mr. Nulty, the Selectboard unanimously approved the Personnel Handbook amendment specific to vacation and accrued time as recommended by Todd Odit in a memo dated January 4, 2010.

The Selectboard meeting adjourned at 8:16 p.m.

**Town of Jericho Selectboard Meeting
Town Hall – 67 VT Route 15
Saturday, January 16, 2010**

Board Present: Bob Penniman, Catherine McMains, Tim Nulty
Administration: Todd Odit (Town Administrator)

Meeting called to order at 9:00 a.m. by Catherine McMains

The Selectboard met in a work session environment to discuss and review the 10/11 Budget.
No action was taken.

The minutes of January 7, 2010 minutes were tabled until a later meeting.

Meeting adjourned at 12:00 p.m.

Selectboard Meeting
January 21, 2010 at 7:00 p.m.
Jericho Town Hall, 67 Vermont Route 15

Members present: Catherine McMains (Chair), Bob Penniman

Others present: Todd Odit (Town Administrator), Amy Richardson (Secretary), Seth Jensen, Larry Young, John Richardson

Meeting called to order by Ms. McMains at 7:02 p.m.

1. Public comment and approval of 1/7/10 and 1/16/10 minutes.

There were no public comments. On a motion by Mr. Penniman, seconded by Ms. McMains, the Selectboard unanimously approved the minutes as amended from January 7, 2010. On a motion by Mr. Penniman, seconded by Ms. McMains, the Selectboard unanimously approved the minutes from January 16, 2010.

2. Seth Jensen – Warn Flood Plain Regulations Public Hearing.

Mr. Jensen stated that the Federal Emergency Management Agency (FEMA) is updating the flood plain maps for Washington and Chittenden counties. He stated that the towns are required to meet the most recent FEMA standards. Mr. Jensen stated that the majority of the changes are technical in nature. He stated that having regulations that meet the standards is a requirement to continue to participate in the national flood insurance program, which allows residents to purchase flood insurance and it makes the Town eligible for disaster relief. He recommended that the Selectboard begin its public process to adopt the regulations by holding a hearing in February.

On a motion by Mr. Penniman, seconded by Ms. McMains, the Selectboard unanimously approved the recommendation from Seth Jensen to warn for a public hearing on February 18, 2010 at 7:00 p.m.

3. Larry Young – Ancient Highway Discussion.

Mr. Penniman stated that this discussion is not related to the Varney Road discussion on tonight's agenda. He gave some background on ancient highways, stating that he still feels that Jericho is out in front. Mr. Penniman stated that several years ago Joe Flynn did the deed research on the roads while studying for his professional survey license. The work could not be concluded in the context of getting his license, so the Town contracted with him to finish the work after he joined O'Leary & Burke. Mr. Penniman stated that the work he did is on a CAAD file that Seth should have.

Mr. Penniman stated that Larry picked it up three years ago as a volunteer to work with Bert and Joe to fill in the blanks. Mr. Young stated that when he started he met with Joe and Bert and got all Joe's stuff because Joe said he couldn't continue the work. Mr. Young stated that he is a committee of one and is looking for guidance from the Selectboard. He said that there is probably 150 +/- road surveys from 1700s up until the 1900s. Mr. Young stated that Joe did the first 75 of them, with another 35-40 in old proprietors books, and then the road books from probably 1849 to the present.

Mr. Young stated that he received copies of all the surveys and has been working on it piece by piece. Mr. Penniman stated that by statute they have until 2015 to make decision. Mr. Young stated that preliminarily most of surveys follow roads that are being used today. He stated that from his work there are five areas, other than alignment issues, that could be issues: 1) Palmer Lane goes northerly and continued to the Underhill town line; 2) there was a road from Fitzsimonds Road southeasterly toward Tarbox Road, which may have been discontinued; 3) Bolger Hill Road before it heads up the hill straight over to Pratt Road and Ethan Allen, which he thinks was discontinued, before the range; 4) Fields Lane, there was a road all the way to Snipe Island; and 5) there have been verbal reports of a road connecting Fields Lane to Milo White Road.

Ms. McMains stated that she had received a call from someone on Snipe Island. Mr. Young stated that his understanding was that this is only for roads that are not presently mapped. Mr. Penniman asked if Mr. Young was still willing to help as a volunteer and Mr. Young stated he is. Mr. Penniman stated that the discussion by a future Selectboard of what it wants to do and how.

Mr. Young stated that he needs to know the Selectboard's agenda and direction. Mr. Penniman stated that the Selectboard needs to make a measured decision over the next year about what they want to do and define the scope of services of what needs to be done. Ms. McMains asked if there are potentially more issues than the five issues discussed and he stated that he does not believe that to be the case. Ms. McMains stated that these are roads we would never use in town and they aren't mapped roads.

Mr. Penniman stated that the Selectboard has four distinctly different items regarding roads that are on the agenda: 1) review of public works specifications related to all Town roads; 2) capital plan relative to roads; 3) Varney Road discussion; and 4) ancient roads. He stated that these are all independent decisions and they should not be blurred together on February 4th. Mr. Young stated that he will expect to get some direction from the Selectboard and asked the board to discuss and get back to him.

4. Larry Young – Varney Road Request.

Ms. McMains stated that Varney Road is a Class IV, non-used road. Mr. Penniman prefaced the discussion by stating that as far as he's concerned the Town will not give up the road. He stated that the Town may choose in the future to turn a portion of it into trail, but the section that is being discussed is similar to what the Selectboard did on Snipe Island Road.

Mr. Penniman stated that in past year plus, all of the land the Preston family and others donated through conservation easements to conserve lands up in Bolton Notch Road area and Snipe Island Road is about 1,700 acres. He stated that the Preston family wanted the Towns to throw up the right of way or make it into a trail. Mr. Penniman stated that Richmond chose to make it into a trail and had to pass an ordinance restricting motorized vehicles. He stated that Jericho chose, with guidance from legal counsel, to not turn to a trail, but to leave it as a Class IV road which would allow future subdivisions and passed an ordinance restricting motorized vehicle access. Mr. Penniman stated that the Selectboard set a policy, like Essex and others, to approve improvements to roads by landowners, and that the improvements and maintenance will be done at the owner's expense.

Mr. Young stated that John is looking for a single driveway and there is one that comes down there now, part of the way that he is looking to extend. He stated that there is a very well-defined right of way there, but it is in disrepair. Mr. Penniman stated that the army corps may want to be aware of changes.

Mr. Young stated that John wants to pursue this with wetlands, the army corps, engineering, grade issues, septic and water issues, but he doesn't want to spend all that money if the Selectboard is just going to say no.

Mr. Penniman stated that there is a plan to establish a boardwalk to link the communities in the future. He suggested that the Selectboard not discourage and ask Mr. Richardson to come back with the engineered plans for approval. Ms. McMains stated that it is a matter of who pays for it. Mr. Young stated that it is about 300' more or less and John understands that he will be responsible for the expenses.

5. Todd Odit – Approve Certificate of Highway Mileage.

On a motion by Mr. Penniman, seconded by Ms. McMains, the Selectboard unanimously approved the Certificate of Highway Mileage as submitted by Todd Odit dated January 14, 2010.

6. Todd Odit – Approve FY11 Budget.

Ms. McMains stated that all the changes were incorporated. Mr. Penniman stated that in these times, when every day you read about whether a Towns budget went up or down, we need to be careful to articulate that the tax rate did not go up, but the budget did. He stated that it is level funded from a tax standpoint, as premised on the anticipated grand list. Mr. Odit stated that 98% of the additional budget amount is covered by non-tax revenue. Mr. Penniman stated that this needs to be clear at Town Meeting. Ms. McMains stated that it looks like total spending increased by 9%, but it is not.

On a motion by Mr. Penniman, seconded by Ms. McMains, the Selectboard unanimously approved the Official Warning for the Town of Jericho proposed fiscal year ending 2011 budget of \$3,631,355, of which \$2,424,794 will be raised by taxes including spending of unanticipated funds such as state and federal grants.

7. Todd Odit – Warn 2010 Town Meeting.

On a motion by Mr. Penniman, seconded by Ms. McMains, the Selectboard unanimously approved the Official Warning to be posted for the Town of Jericho, to legal voters, and warned to meet at the Jericho Elementary School on Tuesday, March 2, 2010 at 9:00 a.m. as presented.

8. Other Business.

Mr. Penniman stated that his concern is that there are four distinctly different road discussions going on and that it will be a mistake if they get blurred together. Ms. McMains stated that her intention is to start the process and to set a time for a public hearing. Mr. Penniman stated that one of the requirements when someone becomes a Selectboard member is to receive all files and materials from the previous member. He said there is an Orange Book, the State VTrans guidance for Selectboards, which each member should have. Mr. Penniman said that in addition to the Orange Book, there are State road standards, which are not meant to overrule public works standards. He stated that the standards are clear about the need to build roads as appropriate in rural areas.

Mr. Penniman stated that the standards specifically allow a 15% grade, as an example, while our public works specs, like most, allows the Selectboard to either amend or not strictly adhere to public works

specs if it's only serving three homes or if it has a definite grade issue that is out of character. He stated that it all needs to be understood in a matrix format.

Ms. McMains stated that some of the grade issues have come up due to the fire department standards. Mr. Penniman stated that you cannot go back and bring every rural road up to the standards, but they do need to be maintained to certain standards. He stated that the Board needs to make sure they understand all of those clearly before going into a public process. Ms. McMains stated that they are just starting the discussion so that people understand what is going to be done.

The Selectboard meeting adjourned at 7:45 p.m.

Approved this 4th day of February, 2010.

Catherine McMains, Chair

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3 **Selectboard Meeting**
4 **February 4, 2010 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
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7 **Members present:** Catherine McMains (Chair), Bob Penniman, Tim Nulty
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9 **Others present:** Todd Odit (Town Administrator), Michele Boomhower, Brian Stevens
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11 Meeting called to order by Ms. McMains at 7:02 p.m.
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13 **1. Public comment and approval of 1/21/10.**
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15 There were no public comments. On a motion by Mr. Penniman, seconded by Ms. McMains, the
16 Selectboard unanimously approved the minutes as amended from January 21, 2010.
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18 **2. Michele Boomhower – MPO Presentation & Resolution Adoption.**
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20 Michele Boomhower stated that the purpose of her visit tonight was to talk about the CCMPO
21 Commission on Innovative Finance and the resolution which is being presented for endorsement to all of
22 the member communities. She distributed a copy of the resolution to the Selectboard.
23

24 Mr. Penniman provided some background information on the resolution. He stated that the Metropolitan
25 Planning Organization (MPO) and the Regional Planning Commission (RPC) realized that something
26 needed to change regarding how Federal and State monies were being spent on projects in Chittenden
27 County and possibly statewide. The MPO formed a Board of the Commission to look at alternatives to
28 how they were doing business.
29

30 Ms. Boomhower stated that the MPO recognizes that they will need to remain focused on this at the
31 State level. She said the long range transportation business plan indicates \$4-8 billion short over the
32 next 20 years, statewide. Ms. McMains stated that the funding doesn't cover maintenance. Ms.
33 Boomhower stated that the Board will continue to be focused on this and will advise communities that
34 we need to look at it collectively to prepare.
35

36 Mr. Nulty stated that it appears controversial and asked why the Town needs to do this. Ms.
37 Boomhower stated there is no hidden agenda and the Town is not signing up for regional property tax
38 increase. She stated that the transportation district model, if it is to move forward in the future, would be
39 separate process.
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41 Mr. Nulty asked what innovative financing means and what is needed from Jericho. Ms. Boomhower
42 stated that nothing is needed right now. Mr. Penniman stated that the intent is to send a clear message to
43 vTrans and to make sure that Chittenden County communities are on board to be advancing the
44 innovative finances piece, to be a model for the rest of State. Ms. Boomhower stated that they are going
45 to work the angles to find a way to bring control, activity, and authority into our region guiding our
46 financial destiny around transportation projects.
47

On a motion by Mr. Nulty, seconded by Mr. Penniman, the Selectboard adopted the resolution to support the Chittenden County Metropolitan Planning Organization Commission on Innovative Finance recommendation of June 17, 2009.

3. Todd Odit – Approval to Change Town Banking.

Mr. Odit stated this came to light when he was reviewing the budget. He stated that he spoke to some of his counterparts and was alerted to the fact that Merchants Bank has recently opened up their Government Banking program. Mr. Odit stated that he met with representatives from the bank and discussed the comparison between Merchants and Chittenden Bank. The benefits are the increased interest income and the convenience of dealing with a branch that is located in Jericho.

On a motion by Mr. Penniman, seconded by Mr. Nulty, the Selectboard authorized the Town Administrator to proceed with switching the Town's banking from Chittenden Bank to Merchants Bank as presented. On a motion by Mr. Penniman, seconded and amended by Mr. Nulty, the Selectboard authorized the Chairperson of the Selectboard to sign the Business Addition Card authorizing the Treasurer and Amy Morse as signers, as presented.

4. Todd Odit – Acceptance of FY09 Town Audit.

On a motion by Mr. Penniman, seconded by Mr. Nulty, the Selectboard accepted the contracted Town of Jericho, Vermont Audit Report of the Financial Statements dated June 30, 2009.

5. Todd Odit – Discussion of Future Road Forum Format.

Ms. McMains stated that the goal is to get a Public Road Management Policy to deal with the local rural roads that don't meet the public works specifications. She stated that having a policy would give guidance to the Development Review Board and help to achieve consistency between the roads. Mr. Nulty said that there were a number of issues that have brought this discussion about. Mr. Penniman stated that there are a number of different sources for the standards and areas for flexibility that people are not aware exist. Ms. McMains stated that the other key piece to this policy will be education.

The Selectboard discussed who would facilitate the discussions, what materials are needed, and the resources available. Ms. McMains stated that the Selectboard is starting the process and starting to address the concerns of the public.

6. Other Business.

Ms. McMains acknowledged receiving the results of a Survey and community meeting on Jericho Center issues. The Selectboard discussed the survey.

Ms. McMains acknowledged receiving a letter from Martin Fisher regarding a street light request. Ms. McMains asked if there is a policy about street lights and Mr. Penniman stated there is not. Mr. Odit stated that he will research the matter and provide the information to the Selectboard.

The Selectboard entered Executive Session at 8:07 p.m. The Selectboard came out of Executive Session and the meeting adjourned at 8:25 p.m.

Selectboard Meeting
February 18, 2010 at 7:00 p.m.
Jericho Town Hall, 67 Vermont Route 15

Members present: Catherine McMains (Chair), Tim Nulty

Others present: Todd Odit (Town Administrator), Amy Richardson (Secretary), Julie Potter, David Villeneuve, Bob Dasaro, Phyllis Goy

Meeting called to order by Ms. McMains at 7:01 p.m.

1. Public Hearing – Flood Plain Regulations.

Ms. McMains stated the regulations were adopted last fall and the FEMA maps were updated. She stated the Town rules have to conform and Mr. Nulty agreed. Ms. McMains said the regulations have been changed to conform to the new maps, specifically the flood plain, and are technical in detail.

On a motion by Mr. Nulty, seconded by Ms. McMains, the Selectboard closed the public hearing.

2. Public comment and approval of 2/4/10.

There were no public comments. Ms. McMains amended the agenda, adding an item to discuss a potential new DRB member.

On a motion by Mr. Nulty, seconded by Ms. McMains, the Selectboard approved the minutes, as amended, from February 4, 2010.

3. Adopt Flood Plain Regulations.

Todd Odit stated that Seth Jensen had another commitment and could not attend tonight's meeting. He stated that Seth briefed him, noting no issues with the revised regulations, and recommended adoption if there were no significant concerns during the public hearing.

On a motion by Mr. Nulty, seconded by Ms. McMains, the Selectboard adopted the Flood Plain Regulations.

4. All Hazards Plan Adoption – Julie Potter CCRPC.

Julie Potter, Senior Planner for the Chittenden County Regional Planning Commission discussed the All Hazards Plan for Chittenden County and the plan for Jericho. She asked the Selectboard's permission to submit the document to FEMA for their review. Ms. Potter stated that hazard mitigation is a tool in the emergency planning toolbox, as is preparedness, response, etc. She said the purpose of the plan is to identify potential hazards and risk and try to identify actions that will eliminate or mitigate them and is a proactive approach.

Mr. Nulty asked for an example. Ms. Potter gave the example where there are roads that flood often and need replacing; many times the flooding is due to issues with culverts. She said rather than repairing the road constantly, the mitigation would be to install different or better culverts. Mr. Nulty asked why this would come up through this mechanism, rather than with the road commission. Ms. Potter said that her process is to look at what is already being done and to package it the way FEMA wants to see it. She said hazards, such winter storms don't go away, but we can look at how aggressively to trim the trees, so they aren't falling into the roads, thus mitigating the problem.

Mr. Nulty asked how this mechanism will fit into the process and help it. He said that these hazards are addressed through the normal course of business and discussed some examples. Mr. Nulty asked for clarification of the purpose and benefit of going through this process.

Ms. Potter stated that in 2000 Congress passed a law to encourage communities to do all hazards mitigation. She said the purpose is to assess and identify the most important hazards; determine what is already being done; identify any gaps; and take action to help with addressing them. Ms. Potter stated the law doesn't say you have to have a plan and the Town can still get disaster funding if it doesn't have one. She said that if the Town wanted FEMA grant money for pre-disaster mitigation it would have to have a plan.

Ms. Potter explained that the first Chittenden County plan was adopted in 2005 and expires in May 2010. She said that the CCRPC is trying to put together the information from the county and towns to send to FEMA and then bring it back to the towns to adopt.

Mr. Nulty asked if the plan pertains to Jericho. Ms. Potter explained that the plan is all about Jericho. She said she spent time with Town staff and the Fire Department trying to determine what is most important for Jericho; what is already being done; and to identify a handful of action items to be done over the next five years. Ms. Potter stated completing the action items are contingent on funding and resources, and are meant to be reasonable. She said the exercise has value; CCRPC has taken on the work and done it, so she doesn't see the downside to having the plan.

Ms. McMains asked if there is a penalty or downside for not completing an action item in the plan. Ms. Potter said that with the plan, FEMA expects it to be monitored and maintained. She said that the CCRPC will reach out to the towns each year for progress reports and in the cases where no progress was made, due to funding, resources, or competing priorities, they will explain that in the update to FEMA. Ms. Potter said they were trying to be realistic in assigning tasks and most of the projects were identified by Town staff or the Fire Department, otherwise the action items were wrote broadly and the community can determine the right approach.

Ms. McMains discussed one of the action items pertaining to paving a Town road, stating it is probably not on the agenda for a long time. Ms. Potter said she is willing to make changes to the plan and to do what makes sense. Ms. McMains discussed the road, stating it is one of the most traveled gravel roads in the State.

Ms. Potter stated that she is not aware of a penalty for not completing an action item, as long as progress is being made in some areas. Mr. Nulty said there may be no penalty to not have a plan, but to have a plan and fail to meet it may involve a penalty.

Ms. Potter stated that the only regulation FEMA has regarding the plan is about what has to be in the plan at this point. She stated monitoring and reporting is required, but there are no fines. Ms. Potter stated that at the end of the plan is an implementation matrix with a progress column. She said that each year the CCRPC will reach out to the towns for a progress report and submit it on behalf of the county and towns to Vermont Emergency Management and FEMA.

Ms. Potter said the process is to have a draft plan to submit with the others to FEMA in March. She said FEMA will review the plan and come back with comments and/or questions. She said that CCRPC wants to get the plans to the point that FEMA will approve the plan pending adoption by the towns with a Selectboard resolution.

Phyllis Goy asked if there is something in the document that recommends paving road. Mr. Nulty said the plan raises questions about hazards on the road and Mr. Odit said the action item is to consider paving the road. Ms. Goy asked what the problem is to solve. Ms. McMains stated that there are several areas that are low and boggy, thus the base of the road is undermined. She said the road is travel rated for 450 vehicles and 1,200 use it each day.

Ms. Goy said that it may be useful if the plan said to improve the engineering of the road instead of assuming that paving is solution. Mr. Nulty said that was a fair point and discussed the Town's road paving policy. He stated that it is good to identify the hazards and recommend mitigation, but to identify a particular solution is not a good idea. Ms. Potter stated that she was willing to change the section.

The Selectboard approved submitting the All Hazards Plan to FEMA.

Ms. Potter said she would be back when she hears from FEMA to ask for a resolution to adopt the plan. Ms. McMains thanked Ms. Potter for her hard work on the plan. Mr. Nulty stated that it sounds like 90% of the hazards are in the roads. Ms. Potter said that is where the money is and they are threats to the finances of the community. She said that FEMA administers the flood insurance program, so they tend to think about life and limb, and cost to property. Ms. Potter said that for most communities the big investment is in their roads. Mr. Nulty stated that was an interesting way to think about.

5. Stockwell Tax Stabilization Agreement – Todd Odit.

Mr. Odit stated that the Stockwell's have an agreement in place that will expire in March. He said they have asked to have the agreement renewed and would like to subtract 5 acres. Mr. Odit stated that would bring it from 71.5 acres to 66.5 acres. He said that would bring the value of the contract down from \$86,900 to \$80,800, increasing taxable value to the Town by \$6,100.

On a motion by Mr. Nulty, seconded by Ms. McMains, the Selectboard approved the Stockwell Tax Stabilization agreement dated February 10, 2010.

6. Conservation Committee Grant Approval – Todd Odit.

Phyllis Goy, Conservation Committee, said they would like the Selectboard's approval to submit an application to the Association of Vermont Conservation Commissions for a grant of \$500 for a vernal pool assessment to be conducted this spring.

Ms. McMains asked how many modules the habitat wildlife inventory would take. Ms. Goy said they are closing in on the finish line. She stated that the wetland mapping is left to do and would likely be applying for further grants. She said they were looking to see if other communities want to participate.

The Selectboard approved the submission of a grant application as requested.

7. Planning Commission Fuel Sales Amendment Report – Todd Odit.

Ms. McMains discussed a recent public hearing held regarding the fuel sales amendment report and stated there were few people in attendance. She gave some history on the process and stated that the options were to: hold another hearing; let it die for 181 days; or vote to accept the report and decide down the road what to do.

Mr. Nulty asked if by accepting the report, everything stays same and Mr. Odit said that it would. Mr. Odit stated that the reason this is back is that there was some discussion about whether the Planning Commission had the authority to vote to not pass an amendment. He said that if the Selectboard acknowledges receipt of the report, then nothing changes;

The Selectboard accepted receipt of the Planning Commission Fuel Sales Amendment Report.

8. DPS Energy Grant Application Approval – Todd Odit.

Mr. Odit said that the Town submitted an initial application and has been invited to submit a full application. He said that as a result of that, they had an audit of the highway garage which resulted in some suggested improvements, which he discussed.

On a motion by Mr. Nulty, seconded by Ms. McMains, the Selectboard approved submitting the DPS Energy Grant Application as presented.

9. Jericho STP SDWK (2) Contract Amendment Approval – Todd Odit.

Mr. Odit said he has been given an amendment to the cooperative agreement with the State to fund the final design of the project. He said this is adding money to the pot and discussed the timetable for the sidewalk project. Ms. McMains asked if there will be money in the budget to do the project and Mr. Odit stated there is money in the Selectboard budget available for the project.

The Selectboard discussed in detail the money aspect and whether it would be more cost effect to complete the project on our own. Mr. Odit agreed to check into whether the Town could complete it in a more cost effective way and whether it can be changed at this point due to the federal funding that was received for the preliminary design.

Ms. McMains tabled the discussion pending more information.

10. Credit Card Policy Adoption – Todd Odit.

Mr. Odit discussed the authorized signers on the Town accounts and credit card.

On a motion by Mr. Nulty, seconded by Ms. McMains, the Selectboard adopted the Credit Card Policy dated February 10, 2010, with the attached list.

11. DRB Applicant

Mr. Odit stated that Annaliese Baumer had met with the DRB and they have recommended her to be appointed to the vacant alternate position.

On a motion by Mr. Nulty, seconded by Ms. McMains, the Selectboard appointed Annaliese Baumer to the vacant alternate position for the Jericho DRB.

The Selectboard entered Executive Session at 7:57 p.m. The Selectboard came out of Executive Session and the meeting adjourned at 8:09 p.m.

Minutes 03/18/2010

**Selectboard Meeting
March 18, 2010 at 7:00 p.m.
Jericho Town Hall, 67 Vermont Route 15**

Members present: Catherine McMains (Chair), Tim Nulty, Kim Mercer

Others present: Todd Odit (Town Administrator), Amy Richardson (Secretary), Jessica Alexander

Meeting called to order by Ms. McMains at 7:00 p.m.

1. Public comment and approval of 2/18/10 & 3/2/10 minutes.

There were no public comments. On a motion by Mr. Nulty, seconded by Ms. McMains, the Selectboard approved the minutes, as amended, from February 18, 2010. Approval of the March 2, 2010 minutes was tabled.

2. Selectboard reorganization and approval of meeting schedule.

On a motion by Ms. McMains, seconded by Mr. Nulty, the Selectboard approved rotating the chairmanship every three months. Ms. McMains said that the rotating chairmanship will allow everyone the opportunity to learn all the aspects. Mr. Nulty said that with only three members it is easy to do.

The Selectboard discussed the proposed meeting schedule, continuing with the first and third Thursday evening meetings. On a motion by Ms. McMains, seconded by Ms. Mercer, the Selectboard approved the meeting schedule as presented with the following rotation of chairmanship:

- Mr. Nulty beginning tonight through the months of March, April, and May;
- Ms. Mercer beginning June 3rd through the months of June, July, and August;
- Ms. McMains beginning September 2nd through the months of September, October, and November;
- Mr. Nulty beginning December 2nd through the months of December, January, February, and through Town Meeting 2011.

3. Second Class Liquor Renewals - Tobacco.

Jessica Alexander stated that all four stores are renewing their licenses and there is one application that has not been filed yet. She said there are separate licenses for liquor and tobacco this year.

On a motion by Ms. McMains, seconded by Ms. Mercer, the Selectboard approved the 2010 liquor license renewal applications and tobacco renewal applications for Jericho Center Country Store, Inc.; Jericho Jolley #303; Jericho General Store; and Chittenden Mills LLC.

On a motion by Ms. McMains, seconded by Ms. Mercer, the Selectboard amended the agenda, adding an item to discuss Other Business.

4. Various Selectboard appointments.

Ms. McMains said in the future it would be nice to have the people being appointed come to the meeting and for the Chairperson to bring a record of meeting attendance. Mr. Nulty asked about the Service Officer. Mr. Odit said it is a required State appointment, so that if someone needs temporary shelter or other human needs, this person is the first point of contact. Ms. Mercer said the person would work with and get their training from the Department of Children and Families. She said the person should be very familiar with the Town. The Selectboard discussed the appointment and decided to appoint the Town Administrator temporarily and actively seek someone to fill the position.

Mr. Nulty postponed the appointments until after the Executive Session.

On a motion by Ms. McMains, seconded by Ms. Mercer, the Selectboard approved the appointment of Mr. Nulty to the Metropolitan Planning Organization, to continue the practice of having a Selectboard member in the position, and the appointment of Mr. Nulty to the alternate position on the Regional Planning Commission.

5. Other business.

The Selectboard discussed a request from Jericho Summer Recreation for an appointment. Ms. Mercer will gather further information and report back to the Selectboard with her recommendation.

Mr. Nulty asked about the application for Certificate of Public Good. Mr. Odit said that it is an informational item that does not require action, but the Selectboard has the opportunity to comment if they would like to.

The Selectboard discussed Clean Energy Assessment Districts and asked Mr. Odit to provide more information. Ms. Mercer suggested inviting someone from the Vermont Energy Investment Corporation to make a presentation at a future meeting.

Ms. McMains suggested that information regarding the Safe Street Summit be posted on the Town's website for those who might be interested in attending. Ms. Mercer said it has been well promoted.

The Selectboard discussed two requests from the Vermont League of Cities and Towns (VLCT). Mr. Nulty asked Mr. Odit to draft correspondence to George Till and Bill Frank stating that the Selectboard generally supports VLCT's recommendations, with the caveat that there may be a better way to deal with the potential problems when and where they exist. Mr. Odit suggested e-mail since things happen quickly this close to the end of the session.

The Selectboard entered Executive Session at 7:53 p.m.

Catherine McMains moved and Kim Mercer seconded a motion to exit executive session at 8:30 p.m. The motion passed 3-0.

Kim Mercer moved and Catherine McMains seconded a motion to approve the following appointments:

Office	Term	Individual	Expiration
Animal Control	1 year	Ed Stygles	3/2011

96	Emergency Mgmt Coord	1 year	Paul Luciano	3/2011
97	Fence Viewer	1 year	Ed Stygles	3/2011
98	Health Officer	1 year	Paul Luciano	3/2011
99	Insp Lumber/Shingles	1 year	Ed Stygles	3/2011
100	Tree Warden	1 year	Don Tobi	3/2011
101	Weigher of Coal	1 year	Ed Stygles	3/2011
102	Service Officer	1 year	Todd Odit	4/2011
103	Conservation Com	3 year	Brian Swisher	3/2013
104	Conservation Com	3 year	Jack Long	3/2013
105	Conservation Com	3 year	Monique Gilbert	3/2013
106	DRB	3 year	Tom DiPietro	3/2013
107	DRB	3 year	Barry King	3/2013
108	PC	3 year	Wayne Howe	3/2013
109	PC	3 year	Stuart Alexander	3/2013
110	Winooski VPD	3 year	Donya Schuyler	3/2013

Cheryl Thomas, Lori Dykema and Adrew Levi continue their appointments as Listers for undefined terms.

The motion passed 3-0.

Catherine McMains moved and Kim Mercer seconded a motion to give the Town Administrator the general authority to work with the state police, and/or the Judicial Bureau, in handling and concluding any pending speeding tickets from Jericho, and request the Town Administrator to begin a thorough review of all of the town's existing speed limits, speed ordinances and speed studies. The motion passed 3-0.

Catherine McMains moved and Kim Mercer seconded a motion to adjourn at 8:33 pm. The motion passed 3-0.

Minutes 04/01/2010

Selectboard Meeting
April 1, 2010 at 7:00 p.m.
Jericho Town Hall, 67 Vermont Route 15

Members present: Tim Nulty, Kim Mercer

Others present: Todd Odit (Town Administrator), Seth Jensen, Sean Riley

Meeting called to order by Mr. Nulty at 7:40 p.m.

1. Public comment and approval of 3/2/10 & 3/18/10 minutes.

Mr. Riley stated that he came to the meeting to find out what was happening with Dickinson Street. Mr. Riley lives at 44 River Road and sees the traffic congestion that occurs in the area during the week. He would like to see Dickinson Street opened to two directions of traffic.

Mr. Nulty explained that the Selectboard has jurisdiction over the road and the DRB has jurisdiction over the planning of the development. He said that the Selectboard is disinclined to spend a lot of money on the road until they have a good idea of what the development will be supporting. Mr. Nulty asked if there is an urgent problem now.

Mr. Riley said you can see the problem between 7-7:30 a.m. each morning when the traffic backs up on River Road beyond the first entrance to the schools. He said some people use Park Street to avoid the traffic and some people will go into the wrong lane to get past the traffic and go into the school driveway.

Mr. Nulty discussed the history behind the previous traffic study and planning related to the area. Mr. Riley said that when the traffic study was done, they were doing it after 8:00 a.m. and they missed the peak period.

Mr. Jensen said there is now a conceptual plan relating to the Sawmill Development. Mr. Nulty asked if it would be enough to address the current issues. Mr. Jensen said it would be enough to start selecting a preferred alternative, doing the engineering, and determining responsibilities.

The Selectboard discussed how to start the process and Mr. Odit said he would bring the information back at a future meeting on how to move it forward.

Ms. Mercer asked when and why Dickenson Street became a one-way street. Mr. Riley said that local lore has it that a homeowner at the end of the street had small children and was concerned about the traffic. He discussed the traffic flow on the street and the ability to only turn right off the street.

On a motion by Ms. Mercer, seconded by Mr. Nulty, the Selectboard amended the agenda to enter executive session at 8:00 p.m.

On a motion by Ms. Mercer, seconded by Mr. Nulty, the Selectboard came out of executive session at 8:15 p.m.

Approval of the March 2, 2010 and March 18, 2010 minutes was tabled until the next meeting.

2. Community Center Green Up Day Breakfast Request.

Mr. Nulty said they have done this in the past and Mr. Odit said he learned that today, so no motion is needed.

3. Approve transfer of reserve funds for Town Hall bond payment.

On a motion by Ms. Mercer, seconded by Mr. Nulty, the Selectboard approved the closing of the Town Hall Renovation Reserve Fund and use the balance for the May 2010 Town Hall bond payment.

4. Approve hiring Summer Recreation Assistant Directors.

On a motion by Ms. Mercer, seconded by Mr. Nulty, the Selectboard approved the Recreation Director's recommended hires for the two Assistant Director positions at the Jericho Summer Recreation program.

5. Riverside/Underhill Flats Planning and Village Center Designation.

Mr. Jensen said that he has attended a series of joint forums with the Town of Underhill about the Riverside/Underhill Flats Village Center Designation. He said that he and the Town Planner for Underhill would like to update the Selectboards and the Planning Commissions of the two towns at once. He said they are looking at May 20th as a date for the meeting, which is a regular meeting date for Jericho's Selectboard.

Mr. Jensen and the Selectboard discussed the Village Center Designations. He said having that designation did help the Town get the funding for the Streetscape and the Safe Routes to School Projects. Mr. Jensen clarified that the Village Center Designation is not the same as a Historic District. He asked for approval from the Selectboard to move forward with the joint application with Underhill.

Ms. Mercer asked who approves the applications. Mr. Jensen said the application is submitted to the Vermont Downtown Board, which is a statewide Board made up of state officials and planning people. Mr. Odit said there are appointees from various entities, such as Regional Planning. He said it is a State Board and a State designation.

The Selectboard discussed how the process would move forward and what areas in Town are designated as Historic Districts. The Selectboard consented to moving forward with the joint application.

6. Ethan Allen Road Speed Limit Petition.

Mr. Odit said the petition was dropped off at the office and he did not have a chance to speak with anyone about it. He recommended that the idea be held until the staff completes the research that the Selectboard asked for about speed limits and ordinances in general. The Selectboard discussed traffic on the road and the history of communications with the Ethan Allen Range. Mr. Odit will write a letter.

Ms. Mercer discussed the possibility of warning signs, such as Children at Play, and the need to make sure the current speed limit sign is in a highly visible location. Mr. Nulty discussed police presence. Mr. Odit said he had requested a report from the police about incidents and coverage as a response to comments at Town Meeting.

7. Other business.

The Selectboard discussed a notice from the Town of Richmond stating that they are utilizing their authority to discontinue any road that they do not know about.

Ms. Mercer asked for an overview of the Constable program. Mr. Odit said he would look into it and come back with some information. The Selectboard discussed overall police presence in the Town.

On a motion by Ms. Mercer, seconded by Mr. Nulty, the meeting adjourned at 8:52 p.m.

2
3 **Selectboard Meeting**
4 **April 15, 2010 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Tim Nulty (Chair), Catherine McMains, Kim Mercer

8
9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Church Hindes, Anne
10 Doremus, Marjorie Hunt, Larry Young
11

12 Meeting called to order by Mr. Nulty at 7:03 p.m. Mr. Nulty proposed that an Executive Session be held
13 at the end of the meeting.
14

15 **1. Public comment and approval of 3/2/10, 3/18/10, & 4/1/10 minutes.**
16

17 **There were no public comments. On a motion by Ms. McMains, seconded by Ms. Mercer, the**
18 **Selectboard unanimously approved the minutes from March 2, 2010 as amended.**
19

20 **On a motion by Ms. Mercer, seconded by Ms. McMains, the Selectboard unanimously approved**
21 **the minutes from March 18, 2010 as amended.**
22

23 **On a motion by Ms. Mercer, seconded by Mr. Nulty, the Selectboard unanimously approved the**
24 **minutes from April 1, 2010 as amended.**
25

26 **2. Town Meeting VNA Follow Up Discussion – J. Churchill Hindes, CEO.**
27

28 Church Hindes, President & CEO of the Visiting Nurse Association came forward to address issues that
29 came up at Town Meeting this year. He introduced Anne Doremus, a VNA Board member and Jericho
30 resident. Mr. Hindes presented the Selectboard with some materials, including a copy of the VNA's
31 annual report. Mr. Hindes stated the VNA is assigned to Chittenden and Grand Isle County by law. Mr.
32 Nulty clarified the legal process and Jericho's options given the fact that home health agencies are
33 assigned at state level.
34

35 Mr. Hindes said there is a small statewide firm that could provide services to Jericho residents, but they
36 are very small right now. Mr. Nulty said it is not actively under consideration. Mr. Hindes said the
37 VNA is a community based, non-profit organization, supported by the communities it serves. He said
38 the VNA began serving the residents of Jericho in the mid-1970s. Mr. Hindes said the VNA is the
39 oldest and largest organization of their kind in this region.
40

41 Mr. Hindes gave some facts about VNA and its services to Jericho residents, as follows:

- 42 • 18 Board of Director members, including Anne Doremus from Jericho;
- 43 • 19 Honorary Board members, including Peter Martin from Jericho;
- 44 • Approximately 700 employees, with 19 currently living in Jericho;
- 45 • Services provided include short-term care, long-term care, end-of-life care, parenting education, high
- 46 risk pregnancy visits, flu shots (34,000 shots administered this year), and more;
- 47 • 104 patients and families in Jericho were cared for in 2009;

- 48 • Approximately 9,000 patient encounters over the past year for Jericho patients; and
- 49 • 48 Jericho residents are actively being cared for by the VNA today.

50
51 Mr. Hindes discussed the financial aspect of caring for Jericho residents. He stated that the VNA's cost
52 of providing care in Jericho last year was \$393,332, with \$19,811 being uncompensated. Jericho
53 provided \$14,560 towards the unreimbursed care expenses last year.

54
55 Mr. Hindes discussed the history of VNA, stating that home health agencies replaced the Town Nurse.
56 He said the VNA will care for everyone in need of care in Jericho, whether or not the Selectboard and
57 residents approve money to support them. He said there has only been one instance he can recall where
58 a town has not supported VNA.

59
60 Mr. Nulty asked how the amount charged to the Town is determined because he thought it would be
61 paying the uncompensated costs for care in the Town. Mr. Hindes said the VNA does receive other
62 monies through contributions and most years they are able to balance the books. He said there has been
63 a mixed response from communities this year due to the current economic situation. Mr. Hindes said the
64 VNA is happy to keep the long-standing relationship with the towns alive and they are committed to
65 assisting all those in need.

66
67 Mr. Nulty said he feels that there is nothing but satisfaction and gratitude for what the VNA provides.
68 He said that money is not the issue either. He said the issue is that quite a few people see the salaries
69 and know the nurses don't get that amount and during these hard times it doesn't seem fair. Mr. Nulty
70 said to some people it looks like the VNA might not be in it for the money, but that some people in the
71 institution are in it for the money. He said the issue comes up given the recent issues with questionable
72 levels of executive compensation and the nature of the topic being very controversial. Mr. Nulty said
73 the issue came up last year and the Selectboard responded by writing a letter and it didn't seem like
74 there was much of a response. He asked how Mr. Hindes would respond to that.

75
76 Mr. Hindes said he is upset by the sense that VNA did not respond to the letter from the Town. He
77 thinks that this was lost in the transition. Mr. Hindes said he called Bert immediately after receiving the
78 letter and asked what went on. He said he talked with Bert about what should be done and Bert thought
79 it would blow over.

80
81 Mr. Hindes apologized to the community that it seemed like we didn't care or didn't respond. He said
82 they would never intentionally slight a community. Mr. Hindes said it may have been lost in the
83 transition of leadership.

84
85 Mr. Hindes said he doesn't want the Selectboard or the people of Jericho to think that we were in any
86 way ignoring or slighting. Mr. Nulty said it looked that way and it might be a good idea for the VNA to
87 issue a letter that can be shared with the community. Ms. McMains noted that the meeting is being
88 televised tonight and it is officially on the record.

89
90 Mr. Nulty asked Mr. Hindes to respond to the salary issue question, since some people felt strongly
91 about it. He said people were upset enough to feel a letter should be written, but more were upset that
92 they didn't feel the letter was responded to.

93

Mr. Hindes said the short answer is that the VNA Board has a very clear policy, written by them, on CEO compensation that defines a very clear process each year to make the decision. He said the process includes assessment of data, personal performance, and is entirely the Board's decision.

Anne Doremus said the VNA Board has an Executive Committee to handle compensation of executives. She said any member of the Selectboard is welcome to talk to the Chair of the committee. She explained the process of evaluation and how compensation decisions are reached each year. Ms. Doremus stated that Mr. Hindes' compensation is in the lowest 25th percentile.

Mr. Nulty asked that the VNA Chairman write a letter to the Selectboard explaining that. Ms. Doremus said when that article hit two years ago, the Board was clear that VNA's policies and procedures are appropriate, and have been all along. She felt there is a general lack of understanding about how complex the organization is.

Ms. Doremus said the VNA has 700 employees and offers a wide range of services. She said in order to attract talent needed for the services and fiscal responsibilities, you need experience and depth. Ms. Doremus said we are lucky to have Mr. Hindes and replacing him would come at a higher cost. She said to suggest that, with an organization this complex that we should pay less is unfair.

Mr. Nulty said he thinks there was a misunderstanding that the amount of salaries is a total, not one person. He said pieces of information stick. He said we need to provide the material to the residents. Ms. McMains said it was also the feeling that the response wasn't forthcoming. She said when a local resident tried to find out this information, he felt was rebuffed, and he went to Montpelier to find the information. Mr. Hindes said that such behavior on our part is inexcusable, if it was intentional.

Mr. Nulty said that everybody has someone in family that has been on the receiving end and the VNA is a great organization and we are lucky to have it. He said the reputation is superb. Mr. Nulty said communication is key. He said this information is helpful to the Selectboard and should be communicated widely to the other Towns because the issues raised are probably not unique to Jericho.

Ms. Doremus asked if he was referring to the compensation issue specifically and Mr. Nulty said yes. The Selectboard discussed the amounts spent in Jericho versus the amount paid by Jericho. The Selectboard also discussed the various ways to disseminate the information to Jericho residents, including the annual report, website, blog, etc.

Ms. Mercer said that she has heard Bert say on many occasions how wonderful the VNA is and she is sure his intentions were good. She felt this was just a communication gap and that people misunderstood the salary amount was for a group of people, not just one person.

Mr. Odit said at Town Meeting the motion was to level fund unless a satisfactory response was received from the VNA. He asked if we should wait to fund the additional amount until the letter is received and Mr. Nulty said yes. Mr. Hindes said he would send a letter about the miscommunication.

3. Acceptance of Lee River Road Pedestrian Easement – Todd Odit.

Mr. Odit said this is part of a DRB approval of a subdivision. He said the pedestrian easement is required. Mr. Odit said he has reviewed it with the Town Planner and all is in order.

142 **On a motion by Ms. McMains, seconded by Ms. Mercer, the Selectboard unanimously accepted**
143 **the irrevocable offer of dedication pedestrian easement deed related to the Cochran subdivision**
144 **located at 217 Lee River Road and authorized the Town Administrator to execute the necessary**
145 **documents.**

146
147 **4. Proposed Reconfigured Hammerhead for Hunt Subdivision – Larry Young.**

148
149 Mr. Young said the subdivision was approved in 2003. He presented a drawing relating to the project.
150 He said that Marge didn't like that one end of it stuck out in the field. Marjorie Hunt said that it might
151 be a problem in the future and doesn't think that the drive and turnaround should be on the original lot.
152 Ms. McMains said the field is being actively hayed and it would be awkward to hay around it.

153
154 Mr. Young pointed out the location on the plans. Ms. Hunt asked if it is a Class 3 or Class 4 road. Mr.
155 Odit said it should be a Class 4 road since it is not maintained. Ms. Hunt said at some point she expects
156 it might turn into a Class 3 road and it is about 900'.

157
158 Mr. Odit brought in a map of the Town and pointed out the area being discussed. He said it is a Class 4
159 road. Ms. Mercer asked why this is before the Selectboard instead of the DRB. Ms. McMains said the
160 Selectboard has the responsibility for roads.

161
162 Ms. McMains asked if the Town Road Crew and the fire department approved. Mr. Odit said yes and
163 this is a revision based on their recommendations. He said it meets public works specifications. Mr.
164 Nulty said he is declined to make changes if Kenny and Randy have approved it.

165
166 Mr. Nulty clarified that this is a proposal and is not built yet. Ms. Hunt said she is not sure when it will
167 be sold, but feels it shouldn't be on her property. She said she thinks the road will go down over the hill
168 at some point. Mr. Nulty said the Town is not in the business of reclaiming and building new roads at
169 this point. The Selectboard discussed options for a property owner to build a road at their expense with
170 Ms. Hunt and Mr. Young.

171
172 **On a motion by Ms. McMains, seconded by Ms. Mercer, the Selectboard unanimously accepted**
173 **the proposed reconfigured hammerhead for the Hunt subdivision as proposed on sheet one of two**
174 **dated 1/8/03 and number 7766; revised turn around 04/09/10, subject to final DRB approval.**

175
176 **5. Proclamation of "Way to Go! Community Challenge" Week.**

177
178 Ms. McMains said that Phil Newbeck has been involved in transportation alternatives and has put an ad
179 in the Mountain Gazette to encourage friendly competition. The Selectboard discussed the competition,
180 encouraging people to use alternative transportation during that week. Ms. Mercer said it is sponsored
181 by a number of businesses and a number of offices compete.

182
183 **On a motion by Ms. McMains, seconded by Ms. Mercer, the Selectboard unanimously approved**
184 **the resolution to promote the use of alternative transportation and proclaimed May 17th to May**
185 **21st Way to Go! Community Challenge Week.**

186
187 **6. CSWD/RPC/MPO Appointments.**

188

On a motion by Ms. McMains, seconded by Ms. Mercer, the Selectboard unanimously approved the resolution to reappoint Bert Lindholm and Leslie Nulty as representative and alternate, respectively, to the CSWD.

The Selectboard discussed RPC and MPO possibilities for alternates.

On a motion by Ms. McMains, seconded by Ms. Mercer, the Selectboard unanimously approved the resolution to appoint Kim Mercer and Bert Moffat as co-alternates to the RPC and MPO.

The Selectboard discussed a situation where both co-alternates may attend the meeting and in that case the Selectboard representative will vote.

On a motion by Ms. McMains, seconded by Ms. Mercer, the Selectboard unanimously approved the resolution to reappoint Tim Nulty as the representative to the MPO and Catherine McMains as the representative to the CCRPC for the new terms beginning July 1, 2010.

7. Olde Yankee First Class Liquor License Renewal.

Mr. Odit noted that the applicant's last enforcement seminar was in May 2008, which expires every two years, so they will need to schedule one soon.

On a motion by Ms. McMains, seconded by Ms. Mercer, the Selectboard unanimously approved the 2010 liquor license renewal application for A.L. Little Enterprises, LLC d/b/a Olde Yankee Restaurant, noting that an enforcement seminar needs to be scheduled.

8. Old Pump Road Dog Bite Complaint – Todd Odit.

Mr. Odit stated that the Town received a complaint on Monday about a dog bite that occurred on Easter Sunday. He said a group of dogs surrounded the teenager and one of the dogs, Spencer, nipped at her calf. Mr. Odit said the victim didn't require medical attention. He explained that the Town's ordinance refers to state law and explained the Town's authority in these matters and conveyed his conversation with the Town's attorney.

Mr. Odit explained what steps have been taken during the week and what steps the dog owners are promising to take. The Selectboard discussed various options and agreed to send a letter to the dog owner.

9. Approve Recreation Program Counselors.

Mr. Odit said there were 50-60 applications for the few positions open and ten or so candidates were interviewed. He is confident in the approach taken and recommends approving the recommended hires.

On a motion by Ms. McMains, seconded by Ms. Mercer, the Selectboard unanimously approved the Recreation Director's recommended hires for three counselor position vacancies and thirteen counselor re-hires.

10. Open Meeting Law Discussion – VLCT Selectboard Institute Materials.

237 Ms. Mercer said she wasn't able to attend the Selectboard training that was recently offered and asked
238 Ms. McMains to distill some of the materials. Ms. McMains said it was a very nice presentation and
239 described some of the information distributed by VLCT.

240
241 The Selectboard discussed e-mail, including when situations warrant exchanging e-mails (to handle
242 administrative issues and set the meeting agendas) and when discussions need to be moved to open
243 meetings to discuss a matter that should be public.

244
245 **On a motion by Mr. Nulty, seconded by Ms. McMains the Selectboard entered executive session at**
246 **8:46 p.m. for pending litigation, the premature disclosure of which could damage the town.**
247 **Motion passed 3-0.**

248
249 **On a motion by Mr. Nulty, seconded by Ms. McMains, the Selectboard exited executive session**
250 **and adjourned the meeting at 9:30 p.m. The motion passed 3-0.**

1 **Minutes 05/06/2010**

2
3 **Selectboard Meeting**
4 **May 6, 2010 at 7:00 p.m.**
5 **Jericho Town Hall, 67 Vermont Route 15**
6

7 **Members present:** Tim Nulty (Chair), Kim Mercer

8
9 **Others present:** Todd Odit (Town Administrator), Amy Richardson (Secretary), Louise Rosales, Brian
10 Stevens, Tom Moreau
11

12 Meeting called to order by Mr. Nulty at 7:15 p.m.

13
14 Mr. Nulty said an issue came up at the Board of Abatement meeting that he would like to address before
15 the agenda items. Brian Stevens said that during the application of tax payments some de minimus
16 amounts were left on some accounts due to the way the computer system applied the payments. He said
17 the taxes were paid in full and the issue is the way the system applied the payments. Mr. Stevens said
18 there are five balances that are less than \$20. He asked the Selectboard to allow the Treasurer to write
19 off the amounts left by the system.
20

21 Mr. Nulty said it is two things: it is the \$20 threshold; and it is amounts left by the system not by any
22 failings by the taxpayers. On a **motion** by Ms. Mercer, seconded by Mr. Nulty, the Selectboard
23 **unanimously granted the Treasurer the authority to write off the remaining tax balances that were**
24 **created as a result of the application of payments and not by any failing of the taxpayer.**
25

26 **1. Public comment and approval of 4/15/10 minutes.**
27

28 There were no public comments. On a **motion** by Ms. Mercer, seconded by Mr. Nulty, the Selectboard
29 **unanimously approved the minutes from April 15, 2010 as presented.**
30

31 **2. Town Service Officer Interview – Louise Moon Rosales.**
32

33 The Selectboard interviewed Louise Moon Rosales for the position of Town Service Officer. Ms.
34 Rosales discussed her many qualifications, including being a nurse practitioner (duly certified in family
35 and psychiatric), background in emergency medicine, Health & Safety Officer for Jericho Youth
36 League, and many other volunteer positions. She is interested in being able to connect people in need to
37 the services that are available.
38

39 The Selectboard and Ms. Rosales discussed what role the Town Service Officer should play and how the
40 Selectboard could support its role. Ms. Rosales said that she would attend training through the Health
41 Department and then determine how to proceed.
42

43 On a **motion** by Ms. Mercer, seconded by Mr. Nulty, the Selectboard **appointed Louise Moon Rosales**
44 **to the Jericho Town Service Officer position.**
45
46
47

3. CSWD Budget Presentation – Tom Moreau.

Tom Moreau, General Manager of Chittenden Solid Waste District, ask for Jericho's approval, or consideration, of the CSWD Fiscal Year 2011 Budget. Below are some points from the budget discussion:

- Budget is down 0.6%, or \$57,000;
- Revenues went up 2.6%, or \$230,000, because recycling is doing very well right now;
- Capital Budget last year was \$750,000;
- Capital Budget this year is \$1.9 million due to the need to relocate the Intervale Compost;

Mr. Moreau discussed the reasons for needing to move the compost and the design of the new compost. He said it will be more expensive to build, but it will be cheaper to operate. Mr. Moreau said they will be taking the money from their reserves and will pay it back beginning in fiscal year 2012, with interest.

Mr. Moreau said the remainder of the capital budget will be spent to build a warehouse facility. The new facility will allow them to expand the items that can be recycled to include items such as shingles, sheetrock, and film plastic.

Mr. Moreau discussed recycling in more detail, including the effect the recession has had on the value. He said some things went up, and others went down, but the net effect on the operating budget is that it went down \$57,000.

Mr. Nulty asked about the ongoing landfill issue. Mr. Moreau said there are still some small court issues left and discussed those. He referred to a chart showing tonnage of trash over the years and said it is going down, some is due to the recession and some is due to increased recycling. Mr. Moreau said that before investing in a new landfill, the company is looking into what else can be recycled and determine how to be more sustainable. He discussed how the industry is changing.

Mr. Nulty clarified that the landfill has moved down in priority. Mr. Moreau said it has and with good reason. He said a landfill will likely be built at some point, but will be much smaller than originally anticipated.

Ms. Mercer said the company is doing a great job at getting the word out, but she sees a need for the schools to improve in recycling. Mr. Moreau said they have a school person and encouraged her to follow up with him on this matter. The Selectboard discussed composting with Mr. Moreau.

On a motion by Ms. Mercer, seconded by Mr. Nulty, the Selectboard accepted the 2011 Budget Proposal as put forth by CSWD.

4. Re-appointment of Town Forest Fire Warden.

On a motion by Ms. Mercer, seconded by Mr. Nulty, the Selectboard reappointed David Tillotson to the Town Forest Fire Warden for a five year term.

5. Appointment of Delinquent Tax Collector.

The Selectboard discussed who has been the Delinquent Tax Collector in the past and what the responsibilities are.

On a motion by Ms. Mercer, seconded by Mr. Nulty, the Selectboard **appointed Todd Odit to the Delinquent Tax Collector position.**

6. Approval of Bond Amount for 23 Browns Trace Wireless Facility.

Mr. Odit said that town zoning regulations require that when telecom facility is permitted, that a bond is required. The Selectboard is being asked to approve a bond of \$15,000, based on the engineer's estimate, to dismantle the facility if it is decommissioned. Mr. Nulty clarified that the bond is to be posted by Verizon and Mr. Odit confirmed that it is. The Selectboard discussed the location of the facility.

On a motion by Ms. Mercer, seconded by Mr. Nulty, the Selectboard **approved a bond of \$15,000, posted by Verizon Wireless, for a telecommunications facility located at 23 Browns Trace Road.**

7. Appointment of Town Representatives to Solid Bio-Fuel Feasibility Study Steering Committee.

On a motion by Ms. Mercer, seconded by Mr. Nulty, the Selectboard **appointed Don Tobi and Tom Baribault as the Town Representatives to the Solid Bio-Fuel Feasibility Study Steering Committee.**

The Selectboard discussed the solid bio-fuel feasibility study.

8. Authorization to Purchase Highway Truck.

Mr. Odit discussed the condition of Kenny's truck. He said there is money in the Equipment Lease & Purchase account to replace the truck now and it would fit in nicely with the highway equipment replacement schedule. Mr. Odit said the current budget has \$24,500 left in the line item available and if the truck purchase is not approved, then he recommends that this money is moved to an equipment reserve fund at the end of the year. The Selectboard discussed the options relating to the truck.

Mr. Nulty made a motion to reject the proposal to purchase of a new highway truck and move the remaining funds to the equipment reserve fund.

9. Grace Letter Regarding Old Pump Dog Bite.

Mr. Odit said the letter is responding to the letter from the Selectboard about the dog bite. He said attached to the letter is the inspection report and a drafted response from the Selectboard. The Selectboard and Mr. Odit discussed how to respond to the letter.

10. Acceptance of Bridge Inspection Summary Reports.

Mr. Odit said that every two years the State is required to inspect all Town owned bridges over 20 feet in length. Ms. Mercer asked if anyone locally looks at the bridges to confirm inspection results. Mr. Nulty said they used to arrange with Kenny Barkyoub and Mike Weisel to inspect our own bridges.

Mr. Odit said a lot of the bridges are functionally deficient, meaning they can support the load, but the alignment isn't ideal. Ms. Mercer asked about the condition of the Town bridges. Mr. Odit said they

are generally good and none are structurally deficient. He said this report is good for tracking and determines when they qualify for Federal rehabilitation money or Federal replacement money.

On a **motion** by Mr. Nulty, seconded by Ms. Mercer, the Selectboard **accepted receipt of the Bridge Inspection Summary Reports.**

11. Approve Recreation Program Counselor.

Mr. Odit referred to a memo from Lynn recommending another candidate to be approved for hire. On a **motion** by Ms. Mercer, seconded by Mr. Nulty, the Selectboard **approved the hiring of the Summer Recreation Program Counselor recommended by the Summer Recreation Camp Director.**

12. Discussion of VNA Follow-up Letters.

The Selectboard discussed the response letters from the Visiting Nurses Association and deemed the response acceptable. The response letters will be posted on the website with a description.

On a **motion** by Ms. Mercer, seconded by Mr. Nulty, the Selectboard **approved restoring the \$450 increase to fund the VNA as requested prior to Town Meeting, in view of their response to the Town's concerns.**

13. Other Business

The Selectboard and Mr. Odit discussed the Town's website and Ms. Mercer offered her assistance in redesigning.

Mr. Odit brought to the Selectboard's attention the annual request for an art installation on the Jericho Center Green. He said they would like permission to start on May 15th. The Selectboard consented.

The Selectboard discussed the rotating chairmanship and the next transition date. Mr. Odit reminded the Selectboard that their next meeting, on May 20, 2010, will be a joint meeting with Underhill.

The meeting adjourned at 8:35 p.m.

Minutes 05/20/2010

**Joint Meeting
Jericho Selectboard & Planning Commission
Underhill Selectboard & Planning Commission
Riverside/Underhill Flats Steering Committee
May 20, 2010 at 7:00 p.m.
Underhill Town Hall**

Jericho Selectboard Members present: Tim Nulty (Chair), Catherine McMains, Kim Mercer

Jericho Planning Commission Members present: Phyl Newbeck (Chair), Stuart Alexander, David Villeneuve

Underhill Selectboard Members present: Dan Steinbauer, Steve Owen

Underhill Planning Commission Members present: Dick Albertini (Chair), Julie Kelliher, Trevor Squirrel, Sandy Gillim

Others present: Faith Brown (Underhill Interim Town Administrator), Seth Jensen (Jericho Town Planner), Kari Papelbon (Underhill Zoning Administrator), Amy Richardson (Secretary), Faith Ingalshia, Michael Perrault, Barbara Albertini, Glenn Hayes, Jean Archibald, Laura Zambarano, Brian Dreibelbos, Penny Miller, Nancy Geise, Mark Hamelin, Livy Strong, David Damkot, Erik Guildser

Meeting called to order by Mr. Jensen at 7:13 p.m.

1. Welcome and Introductions.

The meeting began with introductions. Mr. Jensen went over the agenda of the meeting.

2. Update on Riverside/Underhill Flats Community Forum Follow Up.

Mr. Jensen gave some background information, stating that in February 2010 two community forums were held regarding the Riverside/Underhill Flats area, hosted by Jericho and Underhill. He referred to the map and explained the area included. He also pointed out key areas on the map.

Mr. Jensen explained that the future of the area was discussed at the two forums, covering topics such as development, transportation, housing, and more. He said the forums brought together people from both towns and discussed the number of people present at each of the meetings. Mr. Jensen stated that one of the big things that came out of the forums was the community's desire to see more activity in the area and to see the character of the area preserved. He said it is a challenge to manage the different interests, which is why we will need to work together.

Village Center Designation

Mr. Jensen distributed information on the State Village Center Designation. He explained that the designation is a program through the State. Mr. Jensen said the purpose of the program is to recognize and encourage local efforts to revitalize village centers, which are the core area of towns with civic and commercial buildings and residences. He stated the designation makes owners of commercial and multi-family buildings eligible for tax credits and provides a source of funds for improvements on

48 historic buildings. Mr. Jensen said the designation is tied into State funding programs (i.e. the current
49 streetscape project in Jericho) and priority is given to projects in village centers when funds are
50 distributed.

51
52 Mr. Jensen stated that revitalizing costs money and there is not a lot available these days. He said this
53 program helps get it done with less of a burden on the taxpayers. Mr. Jensen pointed out:

- 54 • The designation is not zoning;
- 55 • It doesn't restrict what people can do with their property;
- 56 • It is not a historic district which requires sign off to make changes to a property;
- 57 • It is different than zoning, which can be confusing because Jericho has a Village Center Zoning
- 58 District, but they are two separate things;
- 59 • It is not a village incorporation, which the State allows (i.e. Essex Junction);
- 60 • It is neither designed to encourage, or discourage, development in the area; and
- 61 • It allows property owners to develop their properties with tax credits.

62
63 Mr. Jensen and Ms. Papelbon distributed draft maps of where the village center could be, for discussion
64 purposes. They noted the area on these maps is broader than it will likely be because the State
65 guidelines are focused toward the civic and commercial core and there are a number of residences in the
66 mapped area. The two maps were discussed.

67
68 Ms. Papelbon noted that at some point the maps will need to be merged to have the same data sets, but
69 for now the two maps are used together. Mr. Jensen explained that about a year ago Jericho applied for
70 the Village Center Designation for Jericho Center and also talked about the Village Center Designation
71 for the Riverside area. He said the State's reaction was that the Riverside/Underhill Flats area is in both
72 towns and an application would need to be from both towns. Mr. Jensen said it has presented a bit of a
73 challenge, but it is a good opportunity to work together on these things.

74
75 A question was raised asking if Jericho has received any grants since it got the Village Center
76 Designation. Mr. Jensen stated that there are two Village Centers in Jericho: Jericho Center, and Jericho
77 Corners (near Joe's Snack Bar). He said the streetscape project that is underway in Jericho Corners
78 received funding as a result of the Village Center Designation.

79
80 A question was raised asking about the methodology used to determine boundaries of the village center.
81 Mr. Jensen stated that the State has clear guidelines on how to match where the civic and commercial
82 core is and the next step may be to have staff get some guidance on that from the State. He said in
83 Jericho Center it was very clear where the line between the village and the countryside would be, but
84 here it is not that easy.

85
86 A suggestion was made that when we go through the Village Center Designation and determine where
87 both towns consider the village to be, that signs be posted to show where the village center is and avoid
88 confusion when talking about areas. Mr. Jensen noted that the designation is about the State's
89 guidelines, not where the towns want it to be.

90
91 A question was raised asking about the difference in the village center and the village center zoning
92 district. Mr. Jensen noted that the designated area will be smaller than the zoning district.

93
94 A question was raised asking about the next steps in the process and a timeline until it is finished. Mr.
95 Jensen stated that the application will have to be endorsed by both Selectboards and they will have the

final say in us asking for the designation. He said the next step is to tighten in the boundaries and to get guidance from the State to have a good application. He said once that is done, the boundaries will go to both Planning Commissions and both Selectboards for sign off.

A question was raised asking who will finish drawing the boundaries. Mr. Jensen stated the two towns will work together through the process.

Mr. Nulty asked the Underhill Selectboard to comment on their attitudes about the project. He stated that Jericho, generally speaking, thinks it is a no lose situation and potentially free money. Mr. Steinbauer stated Underhill is supportive about taking part in some of the offerings. Mr. Owen said the major points will be the boundary lines. Ms. Papelbon noted that the Underhill Selectboard issued a letter to the Steering Committee in support of the project.

The area was discussed, including the mix of commercial, civic, and residential in each of the towns. The maps were discussed and it was noted that not all of the commercial and mixed residential buildings are noted on the Underhill map.

A question was raised regarding the Jacobs property and whether it could be added to the commercial area of Underhill. It was noted that the Jacobs land is privately owned and will potentially be more housing.

A question was raised as to whether the next step is zoning of a broader area. It was noted that Underhill had recently adopted a new town plan supporting village center development. Another question was raised as to whether the two towns should align their zoning to gain a broader sense of coordination after completing the application.

Ms. Papelbon stated that the designation does not talk about zoning at all. She said that Underhill might need to look at zoning after this process and compare to what Jericho has done. She noted that the timeline for the application will be after the updated Town Plan is adopted by Underhill. She said they are targeting the end of summer for submission of the application.

Demographic/Market Study

Mr. Jensen stated that the Charrettes that was completed in 2006 had a lot of ideas of what people would like to see in this area, but there wasn't data behind it to determine if it would work. He said they have looked at a UVM department that helps community centers conduct market studies to see what an area can support. He noted that large developers have staff people to conduct studies, but small towns and small business do not and are at a disadvantage.

Mr. Jensen stated that doing the study as a community effort helps level the playing field. He said they have looked at other options, in addition to UVM. He said they have pooled efforts with Mr. Villeneuve and reviewed some proposals to determine the timeline and the costs involved. He noted the costs were similar to UVM, but the timeline was a little shorter and the methodology was less academic. Mr. Jensen said the next step is to gather more information from a couple of firms and decide how to proceed.

A question was raised as to whether the information from the Charrettes and from this study will be used to determine what the community wants the area used for. Mr. Jensen said the long-term goal would be

to have a Village Center Plan and to determine the types of things the community would support (i.e. bank, credit union, grocery store, etc.).

A question was raised as to whether significant time was required to do a survey. Mr. Jensen noted that with UVM there is, but private companies are able to get data other ways and it might be a good idea to look at combining the two ways. Mr. Jensen explained the other methods, noting that the companies can access things like demographic information, and certain information about sales from credit card companies, which are tracked by zip code. Mr. Villeneuve expanded on the discussion about the information available from credit card companies. He also discussed his willingness to help with the cost of the study.

Mr. Villeneuve discussed the Planned Unit Development (PUD) of his property and the potential for a Rehab Gym to be built on River Road between Dickenson and Park Streets. He stated the Rehab Gym application was passed by the town and is now in Act 250 permitting. Mr. Jensen and Mr. Villeneuve explained what a PUD is and why it is beneficial.

A question was raised as to how a decision will be reached about the market study. Mr. Jensen stated that he is hoping we can put together a brief scope of work that incorporates into the Towns' goals; have a group from both towns review it; and come back to the Selectboards with a recommendation.

Transportation

Mr. Jensen said the goal is to have village streetscapes that look like a village. He noted that on Route 15, Jericho's sidewalks are on the north side, while Underhill's sidewalks are on the south side. He said that having a designated area and meetings like this helps our towns to work together.

Mr. Jensen said during the forums a lot of residents came out and discussed various things. He said that some decisions Jericho makes affect Park Street residents in Underhill, so the towns need to work together. He noted that the towns worked together in 2003 on a grant for the Park Street area and it is a great example how the towns can work together.

Mr. Nulty noted that the two large properties having potential for development causes changes in traffic patterns. He noted that recently a resident on River Road brought information to Jericho about how changes to Dickenson Street changes have had an impact on Park Street during peak traffic times. He said the Selectboard followed up by directing staff to look again at the idea of opening Dickenson Street to two-way traffic again.

Mr. Nulty stated that Jericho is going to work with the Metropolitan Planning Organization (MPO) to develop long-range alternatives. He said they are looking into how the area might change to make the intersections improved. He said because of feedback from the community forums, they have asked for more traffic studies of the Park Street area, during peak times. Mr. Nulty said they will try to have a study before school ends and one after school is out to compare the differences. He noted they are also looking at short-term options for Dickenson Street since it seems like actions taken by Jericho have impacted Underhill residents negatively.

Mr. Jensen discussed the delay in cars being able to move through the intersection, noting the left turn at the Jolley intersection was graded an "F". He noted this does represent a barrier to people now and to development of other properties in the area. He said the issue has also been raised by vTrans.

191 A question was raised as to whether a group has looked into the possibility of CCTA transportation. Mr.
192 Steinbauer said that CCTA has plans, but they need town support. He said they are considering a link
193 that would go to Jeffersonville up Route 15. He noted it would be a great opportunity for the village
194 center to have a stop and a Park & Ride.

195
196 Mr. Jensen noted that the Jericho Energy Task Force has talked about looking at places for a Park &
197 Ride. He said that one idea was to look at places in town that have large parking lots, which are not
198 used during commuting hours (i.e. churches).

199
200 A recently added commuter bus line in Milton was discussed, noting that CCTA is only able to add a
201 new line when it receives federal monies. The most recent money was used for Milton and Hinesburg is
202 already working on getting a bus line down Route 116 and have put money in an escrow account for that
203 purpose. CCTA is pretty much our only option because we would want to be part of a network. A
204 discussion was held as to which committee should focus on this issue, with consensus being that it
205 should fall under each town's energy committee.

206
207 Mr. Villeneuve discussed Dickenson Street, noting that he received a project memo stating that Act 250
208 will not pass the permit for the Rehab Gym as it stands, with the present transportation issues. He
209 discussed the 2007 study, noting the average length of time at the intersections in the area. He said if the
210 problem cannot be fixed, then the Rehab Gym will not come to town.

211
212 Mr. Villeneuve stated it would be a shame if the community can't overcome this problem. He said the
213 Rehab Gym is a \$3.5 million project and the whole PUD could be \$40-60 million. He said Dickenson
214 Street is a terrible mess and discussed its history. He presented a proposed redesign of Dickenson
215 Street. He discussed the improvements that could be made to relieve some of the congestion at the
216 Jolley intersection.

217
218 Mr. Villeneuve discussed the cost of the project, stating that he estimates the cost to be \$213,000 and he
219 is willing to cut the cost further in order to move the Rehab Gym project forward. He is asking the town
220 to spend \$100,000. He noted that if the Rehab Gym gets built, the town gets their money back in two
221 years through taxes.

222
223 Mr. Villeneuve discussed where the sidewalks would be moved and about the rights of way on his
224 property. Mr. Nulty stated the Selectboard is generally in favor of this project, but the problem is the
225 money. He said the town doesn't have the money in the budget and we will have to think about how to
226 share the cost. Mr. Villeneuve discussed the costs further and how the project could be completed in as
227 little as three weeks.

228
229 Mr. Jensen noted that the meeting was nearing its end and said that Mr. Villeneuve and the Selectboard
230 would need to set up a time to discuss the matter further. He asked if there were any other questions.

231
232 The Town Planners took a tour of the Dickenson Street area recently and it is hard to see a negative from
233 the plan, other than the money piece. The cost of working on Dickenson Street was discussed further.

234
235 The meeting adjourned at 9:05 p.m.